

NZAGS || 24

6-7 APRIL 2024 | NAPIER WAR MEMORIAL CENTRE, NAPIER

HE WAKA EKE NOA

WE ARE ALL IN THIS TOGETHER
SPONSORSHIP & EXHIBITION PROSPECTUS



NZAGS
New Zealand Association
of General Surgeons

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INVITATION

You are invited to attend the New Zealand Association of General Surgeons (NZAGS) Annual Conference to be held from 6th and 7th April, 2024, at the Napier War Memorial Centre, Napier.

Hawke's Bay is calling you!

It's our pleasure to invite you to attend the 2024 Annual Scientific Meeting of the New Zealand Association of General Surgeons, which is being held at the Napier War Memorial Centre situated on the beautiful and sunny Marine Parade in the heart of art deco country. The SET Training Day will be held on **Friday 5th of April** and the conference itself follows on the weekend of **6th and 7th of April, 2024**.

The health care system is in a state of flux at present, but what binds us as a surgical community is the clinical networking and common interactions to serve our patients and the profession as a whole. Our theme this year reflects our reality of everyone being in this together and the conference is titled: He waka eke noa.

Join us to hear from local and international colleagues on a wide range of topics which will be of interest to all. Take this opportunity to interact with your colleagues kanohi ki te kanohi / face to face, to strengthen your clinical networks in this ever-changing environment.

The conference dinner on Saturday will be at the celebrated and historic **Mission Estate** – make sure you secure your ticket!

And if it's been a while since you've been to our corner of the motu, consider adding a couple of days to your trip to enjoy the art deco capital and surrounding vineyard cellar doors. We look forward to welcoming you.

Conveners: Jevon Puckett, James Tan, Bevan Jenkins

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WHY SPONSOR OR ATTEND NZAGS 24?

To sponsor or attend this conference is a great way to connect and build strong relationships with existing customers. In exchange, you can increase exposure of your business, and consequently, the chance to connect with new customers. If you want to support and reach a quality audience, sponsoring this event is a worthwhile strategy to explore.

- **Increased brand exposure to your main target audience**
- **Networking and lead creation opportunities**
- **Positive perception through event affiliation**
- **Recognition and acknowledgement**
- **Gain valuable insights on trends in general surgery**
- **Conduct Targeted Marketing**

The Organising Committee has structured the sponsorship opportunities in order that all companies who participate do so within the guidelines set by the Medical Technology Association of New Zealand Code of Ethics. This ensures companies get the greatest benefit without compromising their exposure to claims arising from the Code.

Details of each sponsorship category and its entitlements follow. Please contact the Conference Organisers should any of these opportunities fall outside of your requirements, but you still wish to support the conference. We are flexible and may be able to negotiate an alternative that will better suit your needs. We are more than happy to work with your company to ensure that you get maximum appropriate benefit for your sponsorship investment.

Exhibition and Sponsorship Liaison

For more information and queries, please contact:

Britta van Uden

Medical Technology Association of NZ

P: 09 917 3647

F: 09 917 3651

E: britta@mtanz.org.nz



medical technology
ASSOCIATION OF NEW ZEALAND

ABOUT THE VENUE & NAPIER



MEETING VENUE

Napier War Memorial Centre

48 Marine Parade, Napier

Private Bag 6010, Napier 4140, New Zealand

Phone: +64 6 835 9001

www.napierconferences.co.nz

Situated on Napier's Marine Parade, the location offers a panoramic view over the Pacific Ocean providing an unobstructed vista spanning Mahia Peninsula to Cape Kidnappers. Only a pedestrian walkway separates the venue from the coastline and the sea. Napier's beautiful CBD, with its many attractions, activities, shops, bars and restaurants, is located just a five-minute stroll away. We also have a wide range of quality accommodation options located within a short walk or drive of our venue.



ACCOMMODATION

A wide variety of accommodation options nearby make the venue extremely convenient for event organisers and their guests. We can help co-ordinate your guests' accommodation at point of contact at each hotel or by recommendations for your group size and requirements. Here are a few local providers we recommend:

Scenic Hotel Te Pania – 50m away and adjacent to the centre on Marine Parade.

Art Deco Masonic Hotel – Overlooks the Napier Soundshell. 3 minute walk to the Napier Conference Centre

The Quest Napier – 10min walk from the centre in Dickens Street.

Nautilus Napier – 10min walk down Marine Parade.

The Crown Hotel – 5min drive or taxi from the centre to Ahuriri.

Quality Inn Napier – 10min walk down Marine Parade.



ABOUT NAPIER

Napier is set amid the renowned wine-producing region of Hawke's Bay. Rebuilt after a 1931 earthquake, the city is known for art deco landmarks and buildings. Along the tree-lined waterfront promenade the Marine Parade, the Pania of the Reef statue depicting a Maori maiden, is a symbol of the city.

Few places in the world have such a broad representation of the Stripped Classical, Spanish Mission, and Art Deco styles within such a confined area, which is why the city has deservedly become known as the Art Deco Capital. Napier is home to many fine wineries, fabulous restaurants, bars and cafes.



PROGRAMME (TENTATIVE)

SATURDAY 6 APRIL 2024

7.00am	Registration Open	Foyer
7.00am – 08.00am	Arrival Tea & Coffee, Industry Exhibition	Ex Hall
8.00am – 8.30am	<i>Welcome / Mihi Whakatau - Laurie Te Nahu</i> House Keeping and Introduction - Bevan Jenkins, Convenor	
8.30am – 9.00am	<i>Key NOTE - Advances in Neuroendocrine Tumour Management -</i> Dr Lisa Brown, Melbourne, Australia	Ballroom Chair: <i>TBC</i>
9.00am – 9.40am	TBC - Debate - <i>CBDE (Bertrand Jauffret) vs ERCP (Saxon Connor)</i>	
9.40am – 10.00am	<i>Upper GI Cancer Outcomes in a Regional Centre and the</i> <i>Argument against Centralisation in NZ –</i> Dr Alexandra Gordon, Palmerston North, NZ	
10.00am – 10.30am	Morning Tea & Industry Exhibition	Ex Hall
10.30am – 10.50am	<i>NZAGS President Update Strategic Plan –</i> Dr Vanessa Blair, Northland, NZ	Ballroom Chair: <i>TBC</i>
10.50am – 11.20am	<i>Highly Functioning Teams –</i> Associate Professor Ahmed Aly, Melbourne, Australia	
11.20am – 11.40am	Bertrand Jauffret – Topic TBC	
11.40am – 12.00pm	Kim Wall / Judy Haung – Ergonomics Title TBC	
12.00pm – 1.00pm	Lunch & Industry Exhibition Poster Presenters will stand by their posters from 12.30pm to 1.00pm and invite questions/discussion	Ex Hall



PROGRAMME (TENTATIVE)

SATURDAY 6 APRIL 2024

12.30pm - 1.00pm	NZAGS AGM	Ballroom
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TRAINEE AND FREE PAPERS

1.00pm - 3.00pm	Trainee and Free Papers	Ballroom Chair: <i>TBC</i>
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2.45pm - 3.15pm	AFTERNOON TEA & Industry Exhibition	Ex Hall
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3.15pm - 3.45pm	<i>Bariatric vs Giant Hiatal Hernia TBC -</i> Assoc. Professor Ahmed Aly, Melbourne, Australia	Ballroom Chair: <i>TBC</i>
3.45pm - 4.05pm	<i>Mistakes I Only Made Once</i> Dr Chip Farmer, Melbourne, Australia	
4.05pm to 4.30pm	Albert Lo - Topic TBC	

6.00pm	Conference Awards Dinner Pre-Dinner Drinks	Exhibition Hall
7.30pm	Conference Awards Dinner START - Buses at 7.00pm from Conference Venue to The Mission Estate for 7.30pm After Dinner Speaker - Dr Lisa Brown - <i>A Surgeon's Journey in Aerospace Medicine</i>	



PROGRAMME

SUNDAY 7 APRIL 2024

8.00am	Registration Open	Foyer
8.00am - 8.25am	Arrival Tea & Coffee, Industry Exhibition	Ex Hall
8.30am - 9.00am	Tony Fernando - TBC	Ballroom Chair: <i>TBC</i>
9.00am - 9.30am	<i>Te Aka Whai Ora or College Matters</i> Dr Maxine Ronald , Northland, NZ	
9.30am - 10.00am	<i>Liver trauma management</i> Dr Lisa Brown , Melbourne, Australia	
10.00am - 10.30am	Morning Tea & Industry Exhibition	Ex Hall
10.30am - 11.00am	<i>Transition to retiring from Surgery</i> Dr Chip Farmer , Melbourne, Australia	Ballroom Chair: <i>TBC</i>
11.00am - 11.15am	<i>Recommendations for reconfiguring how some surgical services are delivered heavy emphasis on NOT centralising.</i> Jonathan Koea , New Zealand	
11.15am- 12.00pm	PANEL: <i>Challenges in the Pregnant patient (general surgical conditions and trauma):</i> Radiologist (Alex) / Obstetrician (Dr Kirsten Gaerty) / Surgeon (James McKay)	
12.00pm - 1.00pm	Lunch & Industry Exhibition	Ex Hall
FINALE		Ballroom Chair: <i>TBC</i>
1.00pm - 1.15pm	<i>Bowl Cancer Update</i> Michael Hulme-Moir	
1.15pm - 1.45pm	<i>Oncology Options In Older Surgical Patients</i> Dr Jody Jordan , Hawkes Bay, NZ	
1.45pm - 2.15pm	<i>Gender Dysphoria</i> Rita Young and Bevan Jenkins - TBC	
2.15pm - 2.45pm	<i>TBA</i>	
2.45pm	Conference Close - Bevan Jenkins	

EXHIBITION TIMING & INFO

EXHIBITION SET-UP HOURS

FRIDAY 5 APRIL	FROM 15:00 - 1700
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EXHIBITION OPEN HOURS

SATURDAY 6 APRIL	FROM 7:00 - 16:30
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SUNDAY 7 APRIL	FROM 8:00 - 15:00
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EXHIBITION BREAKDOWN HOURS

SUNDAY 7 APRIL	FROM 14:00
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HEALTH & SAFETY

Due to Health & Safety requirements exhibitors will not be granted access to the exhibition area prior to the time specified above. Likewise, exhibitors are not permitted to pack down prior to the time indicated due to noise levels that will be created within the exhibition space. Please ensure that your staff are aware of this.

COVID-19

The 2024 Conference Organising Committee is following the government's advise and strict health rules around COVID-19. When at the event, it's really important to practise good hygiene, regularly wash and thoroughly dry your hands and practise good cough etiquette. Hand sanitiser will be positioned in the conference venue. Most importantly and as always, anyone who is unwell should not be attending any public events.

SOCIAL EVENTS

PRE-CONFERENCE DINNER DRINKS

DATE	Saturday 6 April
TIME	18:30 – 19:00
VENUE	Exhibition Hall
COST	Included in Exhibitor Registration Fee. Name badge must be worn
DRESS	Smart casual

CONFERENCE DINNER

DATE	Saturday 6 April
TIME	19:00 – 24:00
VENUE	Mission Estate, Napier
COST	\$125.00 excl GST
DRESS	Smart casual

ALL REFRESHMENTS WILL BE SERVED IN THE EXHIBITION AREA, INCLUDING:

- › Morning Teas
- › Lunches
- › Afternoon Teas
- › Welcome Function



EXHIBITION COSTS

Please confirm all of your requirements on the Application to Exhibit.

Invoicing: On receipt of your completed Application to Exhibit Form, MTANZ will raise an invoice for the stand cost.

Please refer to Booking and Payment Conditions listed in the Terms. and Conditions.

SPACE ONLY SITE | 3 X 1.8 MTR SITE

MTANZ MEMBER	NZ\$2,170.00 + GST
MTANZ NON-MEMBER	NZ\$2,520.00 + GST

Power is available at an additional cost of NZ\$75.00 per stand (to order power please specify on the Application to Exhibit)

Space Only stand price includes:

- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided at pack in)
- Product summary in Conference Handbook

Note: No personnel are included in the stand cost (see pricing over)

PREFABRICATED SITE | 3 X 1.8 MTR SITE

MTANZ MEMBER	NZ\$2,620.00 + GST
MTANZ NON-MEMBER	NZ\$2,970.00 + GST

Prefabricated stand price includes:

- White stipple finish walls - 3m wide x 1.8m deep x 2.5m high
- A single 240volt 10amp power outlet
- 2 spotlights
- Fascia with name signage
- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided at pack in)

Note: No personnel are included in the stand cost (see pricing over)



EXHIBITOR REGISTRATION FEE

EXHIBITOR REGISTRATION FEE

NZ\$290 .00 + GST

Note: No personnel are included in the stand cost unless part of a sponsorship package.

All Exhibitors are to be registered via Medical Technology Association of NZ. The Exhibitor Registration form will be emailed to you to enable you to register your staff for the exhibition and social functions. Please note that exhibitors are not entitled to CPD points.

EXHIBITION INFORMATION

Attachments & Adhesives

We have a policy that a room or area of the venue must be returned to the condition in which it was found, following each hire. Possible damage or risk to furniture or fittings is avoided by the following measures:

Many display adhesives are damaging to timberwork, painted finish and fabrics, we ask that you check with the Conference and Banqueting Supervisor to ascertain what is most suitable for you to use. Cellotape and double sided tapes, tacking or nailing into timberwork, painted finish or fabrics are strictly prohibited. Painted areas must not be used for displays. Tying or hanging objects with string or gut is recommended and please ensure that sprinkler heads or lighting fixtures are not used. Damage to the building is chargeable to the Exhibitor.

Deliveries – Pre-Conference

MTANZ and the exhibition venue staff will not accept responsibility for goods left unattended by couriers or exhibitors.

Rubbish

The exhibition venue staff handles normal rubbish disposal and rubbish sacks are placed out during pack-in/out times. Please do not stack packing and rubbish in front of fire doors. Please place any items of rubbish directly in front of your stand and ask a Conference and Banqueting staff member to permanently dispose on your behalf.

Storage on Site

Please contact the venue directly for information on storage options. As a general rule there is minimal storage on site and we ask that large items or any crating be taken off site to store.

Courier Items

If you have forwarded courier items direct to the venue prior to your arrival, please check with a Conference & Banqueting staff member who will arrange for the items to be placed on your stand. If you are expecting any items to be delivered during your stay please provide details to a Conference & Banqueting staff member. At the conclusion of the exhibition, if you are couriating any items direct from the venue we ask the following:

1. Book courier and advise that the items are to be collected from the correct conference room
2. Ensure all items are correctly labeled and marked, with number of items to be collected.

Please note: We are unable to arrange courier collection on your behalf. The venue does not take any responsibility for items not collected. Any items, which are left in the venue 3 days after the exhibition, will be permanently disposed of unless prior arrangement has been made.

MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary to avoid conflicts.



STAND DESIGN & FURNITURE

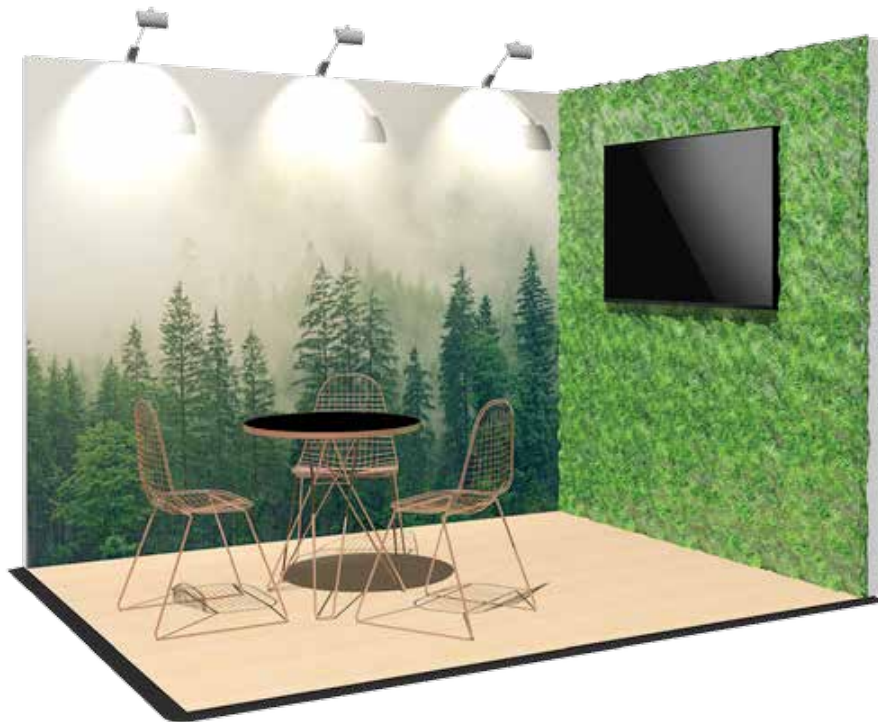
Exhibition Hire Services (EHS) is the company contracted to install the shell scheme. They are available to assist with the design and build of your stand and provide additional furniture and accessories.

For any furniture requests, please contact Gwen Johnston on:

Ph: +64 (0)21 547 608

Email: gwen@exhibitionhire.co.nz

A representative of the company will contact you once your stand booking and number has been confirmed to discuss any additional furniture requirements you may have. If you are having a custom-built stand please include the details of the build company on the Application to Exhibit.



SPONSORSHIP OPPORTUNITIES

GOLD Sponsor | NZ\$10,250 + GST

BENEFITS

- Company will be acknowledged as a GOLD SPONSOR
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Opportunity to submit an abstract for a 5 minute presentation in the conference programme (abstract and topic to be approved by the Conference Programme Committee)
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- One page A4 PDF published on the Conference Mobile App (artwork supplied by sponsor)
- Company logo displayed on the Welcome Slide during the Opening and Closing sessions
- Company logo displayed on Conference Slides prior to each session and before each catering break
- One complimentary exhibition site, including one trestle table and two chairs
- Two complimentary Exhibitor Registrations
- Two complimentary Conference Dinner tickets
- Delegate list ten working days prior to conference
- Satchel Insert: Opportunity to add educational/ promotional material in conference bag (insert to be supplied by sponsor)

Gold Sponsorship Extra

You may choose to take up this extra benefit to enhance your Gold Sponsorship.

Session

Opportunity to place a promotional banner in the plenary session room or company signage on the plenary session lectern (signage to be supplied by sponsor)

SILVER Sponsor | NZ\$7,950 + GST

BENEFITS

- Company will be acknowledged as a SILVER SPONSOR
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- Half page A5 PDF published on the Conference Mobile App (artwork supplied by sponsor)
- Company logo displayed on the Welcome Slide during the Opening and Closing sessions
- Company logo displayed on the screen prior to each session and before each catering break
- One complimentary exhibition site, including one trestle table and two chairs
- One complimentary Exhibitor Registration
- One complimentary Conference Dinner ticket
- Delegate list ten working days prior to conference
- Satchel Insert: Opportunity to add educational/ promotional material in conference bag (insert to be supplied by sponsor)

BRONZE Sponsor | NZ\$5,850 + GST

BENEFITS

- Company will be acknowledged as a BRONZE SPONSOR
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- Quarter page A6 PDF published on the Conference Mobile App (artwork supplied by sponsor)
- Company logo displayed on the Welcome Slide during the Opening and Closing sessions
- Company logo displayed on the screen prior to each session and before each catering break
- Delegate list ten working days prior to conference
- Satchel Insert: Opportunity to add educational/ promotional material in conference bag (insert to be supplied by sponsor)

CONFERENCE APP Sponsor

NZ\$4,950 + GST

BENEFITS

- Company will be acknowledged as the CONFERENCE APP SPONSOR
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- Overriding app branding rights
- Company logo displayed on the Welcome Slide during the
- Opening and Closing sessions
- Company logo displayed on the screen prior to each session and before each catering break
- Delegate list ten working days prior to conference
- Satchel Insert: Opportunity to add educational/promotional material in conference bag (insert to be supplied by sponsor)

COFFEE CART & BARISTA Sponsor

NZ\$3,000 + GST

BENEFITS

- Company will be acknowledged as the COFFEE CART & BARISTA SPONSOR
- Signage next to the barista cart (provided by sponsor)
- Company logo and website link on the Conference Website
- Company logo on Conference session slides during catering breaks
- Company logo and listing on the Conference Mobile App
- Satchel Insert: Opportunity to add educational/promotional material in conference bag (insert to be supplied by sponsor)

SUPPORTING Sponsor

NZ\$2,000 + GST

BENEFITS

- Company will be acknowledged as a SUPPORTING SPONSOR
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- Satchel Insert: Opportunity to add educational/promotional material in conference bag (insert to be supplied by sponsor)

TRAINEE AWARD Sponsor

NZ\$2,000 + GST

BENEFITS

- Company will be acknowledged as a SUPPORTING SPONSOR
- Company logo and weblink on Conference Website
- Company logo and listing on the Conference Mobile App
- Satchel Insert: Opportunity to add educational/promotional material in conference bag (insert to be supplied by sponsor)

FURTHER SPONSORSHIP OPTIONS

If these sponsorship opportunities and benefits fall outside your requirements, but you still wish to support the Conference, please do not hesitate to contact us. We wish to be flexible and may be able to negotiate an alternative that will better suit your needs. We are happy to work with your company to ensure that you get the maximum appropriate benefit for your sponsorship investment.

SPEAKERS



DR LISA BROWN

MELBOURNE, AUSTRALIA

Dr Lisa Brown is a Hepatobiliary Surgical Consultant at the Royal Melbourne Hospital and Peter MacCallum Cancer Center, with the background of a PhD in Surgery. In addition to surgical training, Dr. Brown completed training and research in Aerospace Medicine, including as the Aerospace Medicine Research Fellow at the University of Oxford, an internship at ESA, and the UTMB Principles of Aerospace Medicine Short Course with NASA. She is on the organising committee of Women in Space Aotearoa New Zealand and Lead of the New Zealand Space Health Research Center.



DR AHMAD ALY

MELBOURNE, AUSTRALIA

Mr Ahmad Aly, MB.BS, FRACS, MS, is a General Surgeon and Specialist Upper Gastrointestinal Surgeon. He trained at the Austin Hospital, Melbourne, and completed subspecialist fellowships in Adelaide and the U.K, gaining expertise in the full spectrum of upper gastrointestinal surgeon before returning to Melbourne in 2005. He is the Head of Upper GI Surgery at The Austin Hospital, a senior lecturer and researcher with Melbourne University. He is also a board member of ANZGOSA and OSSANZ.

Ahmad is extensively well published at an international level. He also presents at conferences locally and internationally. On a local scene, Ahmad and our practice at "Advanced Surgical", conduct "Master Classes" for aspiring surgeons developing subspecialty practice.



DR CHIP FARMER

MELBOURNE, AUSTRALIA

Dr Chip Farmer is a semi-retired colorectal surgeon. His specialist colorectal surgical practice in Melbourne was at The Alfred and Cabrini Hospitals. After gaining his FRACS in 1988, Chip underwent colorectal surgical training at St Mark's Hospital, London and The Cleveland Clinic, USA. Chip's areas of special interest included anorectal ultrasound and physiology and minimally invasive rectal surgery (TEM/TAMIS). He is a past President of the Colorectal Surgical Society of Australia and New Zealand (CSSANZ) and member of the Clinical Network Executive of the Cancer Council of Victoria. He is a past member of the Training Board of Colon and Rectal surgery. Chip remains a Senior Lecturer in the Cabrini Monash Department of Surgery and a member of the Australian Stomal Product Assessment Panel.

TERMS & CONDITIONS

These Terms and Conditions will form the basis of an agreement between you (Exhibitor) and Medical Technology Association of NZ (MTANZ). Please read them carefully. By signing and returning the Application to Exhibit form you are deemed to have read and accepted these Terms and Conditions.

(1) BOOKING AND PAYMENT TERMS

Exhibition stands can only be booked on receipt of the signed Application to Exhibit form and will be allocated on a first in-first served basis following the confirmation of sponsor's stands. Bookings will be acknowledged through a confirmation email.

A tax invoice for the full cost of the exhibition stand will be issued with the confirmation, and is payable on receipt of the tax invoice to confirm your booking. If payment is not received MTANZ has the right to cancel the booking.

All monies due must be received prior to commencement of the conference/exhibition. Should any monies be outstanding at the commencement of the conference/exhibition the Exhibition Manager has the right to refuse access to the conference/exhibition.

If the Exhibitor defaults in payment of any invoice when due, they will be liable to pay penalty interest of 2.5% per calendar month. The Exhibitor will indemnify MTANZ against all MTANZ's legal costs and collection costs incurred by MTANZ in relation to recovering or collecting any outstanding money due under these Terms and Conditions.

The Organising Committee reserves the right to refuse any Application to Exhibit.

Subletting of space will not be permitted.

All monies are to be paid in New Zealand dollars (NZ\$).

(2) CANCELLATION

Once a signed Application to Exhibit is confirmed by MTANZ, the following cancellation fees will apply:

- In the event of cancellation 50 days or less prior to the date of the conference/exhibition 50% of the stand fee will apply.
- In the event of cancellation 10 working days or less prior to the date of the conference 100% of the stand fee will apply.
- If attending personnel are cancelled less than 7 working days prior to the date of the conference the full exhibitor registration and social functions will be charged.

(3) COURIERS AND STORAGE

Arranging couriers and transportation of exhibition equipment is the sole responsibility of the Exhibitor. Costs associated with storage of equipment is also the sole responsibility of the Exhibitor.

(4) EXHIBITION SPACE

Alcohol - Alcohol cannot be served from stands. Alcohol is not permitted in stand prizes.

Cleaning - Stands and exhibits shall be kept clean and tidy throughout the conference/exhibition. Cleaning of the stand is the responsibility of the Exhibitor.

Custom Built Stands - The Exhibition Manager must be advised if a custom built stand is being installed. This information is requested in the Application to Exhibit form.

Damages - The Exhibitor shall take all reasonable care when installing/dismantling its equipment and stand as not to cause damage to the venue carpet, walls and floors and the prefabrication booths supplied by the MTANZ contractor, including the panels, fascia and spotlights. The Exhibitor will be responsible for any direct loss caused by the inappropriate installation/dismantlement of equipment and/or stand.

Floorplan - MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary. While MTANZ will use its best endeavours to consult the Exhibitors when modifying the floor plan, MTANZ is not obliged to do so.

Food - Giveaways of food are permitted from exhibition stands only if pre-packaged and authorised has been sought from the venue. Exhibitors are not permitted to sell, prepare or cook food within the exhibition area.

Noise and Obstructions - Exhibitors may advertise within their stand area and may use amplifiers or videos, but at all times the noise level must be reasonable and not detract from other exhibitors displays. Exhibitors must not obstruct the aisles and public walking areas. The organiser may prohibit or regulate any noise level that it considers in its sole discretion is an annoyance or disadvantage to other exhibitors. Where videos are used, adequate space must be allowed within the stand space and must not cause obstruction in the aisle.

Promotional Material - No promotional material may be distributed (e.g. on seats in plenary sessions) or displayed outside of the stand area without permission of the Exhibition Manager, in consultation with the Conference organiser.

Stand Space - Exhibitors may set up their demonstrations within their purchased stand space only. Aisles and walkways must be kept clear at all times. If any Exhibitor occupies space outside the parameters as indicated on the floor plan, a fee that reflects the additional area being occupied will apply.

Unoccupied Space - Any space that is paid for but not claimed and occupied by the commencement of the conference/exhibition can be reassigned by MTANZ without refund to the Exhibitor.

(5) EXHIBITOR REGISTRATION

All personnel must be registered and report to the MTANZ desk on arrival. Failure to wear a name badge may result in the Exhibitor being requested to leave the venue.

(6) HEALTH AND SAFETY

Health and Safety Legislation: The Exhibitor must comply with all health and safety legislative requirements, including the Health and Safety at Work Act 2015 (HSWA) and all related legislative instruments, guidance and codes of practice (Health and Safety Legislation).

Obligation: The Exhibitor must ensure so far as is reasonably practicable the health and safety of its workers and any other workers whose work is influenced or directed by the Exhibitor. The exhibitor must ensure so far as is reasonably practicable that the health and safety of other persons is not put at risk from work carried out by the Exhibitor.

The Exhibitor controls the place of work: Under these Terms and Conditions the Exhibitor will be in control of and manage the space as indicated on the floor plan and space in fact occupied during the exhibition/conference (Exhibition Space). The Exhibitor will be responsible for all inductions and take all practicable steps to ensure the safety of all its workers, and any other parties associated with the performance of its obligations under these Terms and Conditions, including visitors, contractors, subcontractors, service providers, the public, visitors to the areas under the control of the Exhibitor and any person required to be at the Exhibition Space at any time leading up to, during and after each conference/exhibition.

Exhibitor responsible for training its workers: The Exhibitor is responsible for ensuring that all workers doing work for it are trained in the relevant health and safety requirements applicable to the use of the venue where an exhibition/conference is held, and have all of the necessary skills, qualifications and experience to use the venue safely.

Audits: The Exhibitor must take part in any health and safety audits conducted by MTANZ if requested to do so, and accept that MTANZ or an independent third party will have access to the Exhibition Space in order to review, monitor and/or audit the Exhibitor's health and safety procedures and practices for the purposes of such audits.

Health and Safety Plan: MTANZ and the Exhibitor shall consult, cooperate and coordinate to ensure that an appropriate health and safety management system is put in place for each exhibition/conference, including policies and procedures so as to ensure compliance with the Health and Safety Legislation.

Such system, policies and procedures shall include (without limitation):

- a) a comprehensive health and safety policy;
- b) health and safety objectives signed by a senior manager from both the Exhibitor and MTANZ;
- c) a hazard and risk register covering all hazards associated with hosting and running of an exhibition/conference;
- d) a documented instruction process for personnel involved in hosting and running an exhibition/conference covering all relevant aspects of health and safety management;
- e) a documented briefing process for representatives of the participating Exhibitors covering all relevant aspects of health and
- f) safety management, to be given at least 24 hours prior to an exhibition/conference;
- g) a documented emergency plan for the venue;
- h) a designated warden for the venue;
- i) a health and safety system that complies with Health and Safety Legislation; and
- j) appropriate health and safety signage and information, evacuation procedures and emergency equipment at the venue, which are clearly visible to all those attending an exhibition/conference; such system, policies and procedures to be notified to MTANZ at least 60 days prior to an exhibition/conference for approval.

Exhibitor must submit documents: The Exhibitor is required to hold on file all documents, such as, for example, a Health and Safety Plan, a completed hazard identification and control register and any associated job safety and environmental analysis, which MTANZ believes, can demonstrate to the Exhibitor's compliance with Health and Safety Legislation. The Exhibitor agrees to provide MTANZ with access to these documents if required within 5 working days of request.

Acceptance: The acceptance by MTANZ of a Health and Safety Plan, and the documents referred to in the preceding paragraph, will not release the Exhibitor from its responsibilities and obligations under Health and Safety Legislation or any of the requirements and conditions of these Terms and Conditions.

Notifying Ministry of Business, Innovation and Employment: The Exhibitor is responsible for notifying the Ministry of Business, Innovation and Employment of any incidents as required in the Health and Safety Legislation. Copies of any notifications to the Ministry of Business, Innovation and Employment by the Host are to be provided to NZC at the same time.

Notifying MTANZ: All accidents, incidents or near misses are to be reported to MTANZ immediately.

(7) INDEMNITY AND EXCLUSION OF LIABILITY

To the extent permitted at law, nothing expressed or implied in these Terms and Conditions will confer any liability on MTANZ in respect of any:

- a) indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor except to the extent that this indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor was caused directly or indirectly as a result of a breach by MTANZ of any of its obligations under this Agreement; or
 - b) loss, damage, cost or expense suffered or incurred by the Exhibitor, to the extent to which this results from any act or omission by the Exhibitor.
- The Exhibitor will indemnify MTANZ at all times against any loss, damage or cost excluding consequential loss or damage suffered or incurred by MTANZ as a direct result of a breach by the Exhibitor of any of its obligations under these Terms and Conditions.

(8) INSURANCE

The Exhibitor will at their own expense hold adequate public liability insurance. The Exhibitor will provide proof of such insurance on request by MTANZ.

(9) PACK-OUT

Exhibition pack-out times are stated under the heading "Exhibition Timings and must be adhered to.

(10) PRIVACY

MTANZ is committed to managing and protecting personal information in accordance with the Privacy Act 2020. Personal Information collected will only be used for the purposes of conducting the exhibition/conference or for communicating with attendees after the exhibition/conference has concluded. Where such communications constitute commercial electronic messages within the meaning of the Unsolicited Electronic Messages Act 2007 and are by electronic means, MTANZ will only communicate with those persons who have consented to receiving such messages

from MTANZ. Personal information will only be kept for as long as it is reasonably needed for the purpose for which it was collected. We may share your personal information with official third party contractors, conference attendees and the organising committee for the purpose of assisting you with your exhibition participation and for marketing purposes (if you have consented to it). We may also be required to share your information as required by law. We take all reasonable steps to ensure that information (including personal information) collected by MTANZ is securely stored and protected. Persons have the right to access and request correction of their personal information held by us. Requests to access and or request correction of personal information should be sent to MTANZ at the address provided at the front of this Agreement.

(11) SECURITY

Every precaution will be taken to protect Exhibitor's equipment. However MTANZ and the venue will not accept responsibility for the loss or damage to exhibits or equipment placed at the venue. In all cases the Exhibitor must assume responsibility for damage of property, accident and injuries to employees, delegates and others.

(12) OTHER REQUIREMENTS

The Exhibitor/contractor/subcontractor shall ensure that all the necessary insurances and licenses are available and current and that the safety and legality of any activity carried out within the venues is beyond question.

The Exhibitor/contractor/sub-contractor must ensure that their workspace is kept neat and tidy so as to avoid any hazards or items likely to cause injury or harm to anyone.

The venue is a strictly no smoking venue and the Exhibitor must adhere to and enforce this policy and the requirements of the Smoke-free Environments Amendment Act 2003 and its amendments. Fire Exits must be kept clear at all times. Exhibitors must comply with all reasonable direction of the venue operator.

(13) FIRST AID

Professional first aid service providers can be organised upon request. MTANZ will have a basic first aid kit on site.

(14) DANGEROUS AND HAZARDOUS SUBSTANCES

Substances that are of a dangerous, flammable, explosive or objectionable nature must not be brought into the premises without formal notification to the Ministry of Business, Innovation and Employment, MTANZ and the venue operator.

Where it is proposed to use toxic materials or fluids, the disposal of such materials requires notification to the Ministry of Business, Innovation and Employment. The nature of the material or fluid and the quantities involved and a copy of the plan for disposal must be forwarded to MTANZ and the venue operator no later than 14 days prior to the exhibition/conference. No more than one day's supply of any hazardous or dangerous substance shall be stored on the stand or within the venue at any time. The remainder must be stored in closed containers in a location as per the Hazardous Substance and New Organisms Act.

(15) COVID-19

The Conference Organiser reserves the right to postpone the 2024 NZOHA Conference in the event of a Covid Level restricted environment. Already incurred cost related to the exhibition and/or sponsorship shall be carried over to the new event dates.

(16) FORCE MAJEURE

In the event a strike, fire, war, government regulation, disaster, civil disorder, curtailment of transportation facilities, or Act of God should render the event execution impossible or the hall, in which the 2024 NZAGS Annual Conference has been scheduled, unusable, refunds of exhibition and/or sponsorship payments may only be distributed once the conference organiser has officially declared in writing that 2024 NZAGS Annual Conference has been cancelled.

(17) DENTAL CODE OF PRACTICE

Exhibitors at this conference must adhere to the guidelines of the Dental Industry Code of Practice 2017 (and amendments). A copy of the Code can be viewed at www.mtanz.org.nz

**ANY QUESTIONS ON THE TERMS & CONDITIONS CAN BE DIRECTED TO:
MEDICAL TECHNOLOGY ASSOCIATION OF NZ**

**PO BOX 74116, GREENLANE CENTRAL, AUCKLAND 1546
PHONE: +64 9 917 3647**

**BRITTA VAN UDEN
EMAIL: BRITTA@MTANZ.ORG.NZ**

APPLICATION TO EXHIBIT & SPONSOR

NZAGS Annual Conference | 6 - 7 April 2024

SECTION 1: COMPANY DETAILS

Company Name Contact Name

Postal Address Email Address

Phone

SECTION 2: EXHIBITION STAND BOOKING

NUMBER OF SITES

PREFERRED SITES Option 1 Option 2 Option 3
Refer to the site plan for site numbers

COMPETITOR AVOIDANCE

STAND TYPE ☐ **PREFABRICATED STAND**
Includes white stipple finish walls, power, 2 spotlights and fascia name

☐ **TRESTLE TABLE AND CHAIRS REQUIRED**

Fascia Name

OR

☐ **SPACE ONLY** ☐ tick here to add POWER (an additional \$75.00 + gst)

Name of company doing build if applicable

Applications are allocated on a first-in first-served basis after Sponsors and MTANZ Members.

SECTION 3: SPONSORSHIP BOOKING

Our company wish to reserve the following sponsorship opportunity (please tick)

<input type="checkbox"/> Gold Sponsor	NZ \$10,250	<input type="checkbox"/> SESSION
<input type="checkbox"/> Silver Sponsor	NZ \$7,950	
<input type="checkbox"/> Bronze Sponsor	NZ \$5,850	
<input type="checkbox"/> Conference App Sponsor	NZ \$4,950	
<input type="checkbox"/> Coffee Cart & Barista Sponsor	NZ \$3,000	
<input type="checkbox"/> Supporting Sponsor	NZ \$2,000	
<input type="checkbox"/> Trainee Award Sponsor	NZ \$2,000	

SECTION 4: TERMS AND CONDITIONS

THIS APPLICATION MUST BE SIGNED.

Please ensure that you have read the Terms and Conditions carefully. By signing and returning this Application Form you are agreeing to the Terms and Conditions stated in this Prospectus.

These terms include (but are not limited to):

- > > Booking and Payment Terms (clause 1)
- > > Cancellation Terms (clause 2)
- > > MTANZ Code of Practice Terms
- > > Pack-in and Pack-out Times (as stated in this Prospectus)
- > > Waiver of Liability Terms
- > > Exhibition Space requirements as listed

I accept the Terms and Conditions as stated in the Exhibition & Sponsorship Prospectus.

☐ Please tick box if you wish to receive further information about related services or conferences.

NAME

DATE

AUTHORISED SIGNATURE



PLEASE SCAN AND EMAIL BACK TO MTANZ

EXHIBITION AND SPONSORSHIP LIAISON

Britta van Uden

Medical Technology Association of NZ

P: +64 (0)9 917 3647

E: Britta@mtanz.org.nz



medical technology
ASSOCIATION OF NEW ZEALAND